

North Dakota State Board of Funeral Service
Minutes of Meeting
February 9, 2018

The North Dakota State Board of Funeral Service met via conference call on February 9, 2018 at 9:00 A.M.

Those present were: Mylynn Tufte, Dale G. Niewoehner, Jeffrey Brose, and Michael Such. Attorney Edward Erickson was also present.

Chairman Brose called the meeting to order at 9:02 A.M.

The minutes of the October 11, 2017 meeting were approved by a motion from Such and seconded by Niewoehner and carried.

The printed financial report was reviewed by the members of the Board and approved by a motion from Such and seconded by Tufte and carried.

Old Business:

The Board discussed the ND Administrative Code changes for 25-02-02-06 and 25-05-01-07. The changes related to intern embalmer requirements and shipment of cremated remains. The attorney had submitted a draft to review. Moved by Tufte to proceed forward with Administrative Rules change procedure as written in the drafts for 25-02-02-06 and 25-05-01-07. Seconded by Such. Roll Call vote: All members voting YES.

New Business:

Niewoehner presented to the Board the names of Timothy M. Carlin #1321 (2 November 2017), Bailey J. Nordin #1322 (18 November 2017), Tia J. Lopez #1323 (27 January 2018), and Kyle M. Pospisil #1324 (1 February 2018) for licensure as funeral practitioners. He also presented Erica L. Bertman #606 (16 October 2017) and Danelle M. Dunn #607 (5 February 2018) for registration as intern embalmers. Niewoehner also presented the names of Springan-Stevenson Funeral Home (14 October 2017), Eddy Funeral Home (30 October 2017), Lerud-Schuldt-Mathias Funeral Home (22 November 2017) and Evans Funeral Home (22 January 2018) to approve as funeral establishments. Such made a motion to approve the applicants and seconded by Niewoehner and the motion carried with a roll call vote with all members voting YES.

The Board discussed the complaint against Rick D. Clemes dba Fulkerson-Stevenson Funeral Home by Barbara Fisher. Niewoehner moved to dismiss the complaint since no codes or laws were determined to have been violated. The motion was seconded by Such. A roll call vote was taken and all voted YES. Attorney Erickson will send notification to Mr. Clemes and Mrs. Fisher.

Niewoehner presented to the Board a request from the Lerud-Schuldt-Mathias Funeral Home. The funeral establishment had requested retention of the old number of 26 after ownership of the firm had changed. A motion was made by Tufte to grant the request and authorize use of number 26 for the firm's license number. A second was made by Such and the motion carried.

Meeting was adjourned at 9:18 A.M.

Respectfully submitted,
Dale G. Niewoehner, Secretary